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## **CABINET**

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**MINUTES** of the Extraordinary Meeting held in the Council Chamber, Swale House, East Street, Sittingbourne, Kent, ME10 3HT on Monday, 8 August 2016 from 9.00am - 9.15 am.

**PRESENT:** Councillors Mike Cosgrove, Duncan Dewar-Whalley, Alan Horton, Gerry Lewin (Vice-Chairman, in the Chair), Ken Pugh and David Simmons.

**OFFICERS PRESENT:** Martyn Cassell, Philippa Davies, Abdool Kara, Alice Oxley, Sarah Swain, Graeme Tuff and Phil Wilson.

**ALSO IN ATTENDANCE:** Councillors Nick Hampshire and Mike Whiting.

**APOLOGY:** Councillor Bowles.

### **819 EMERGENCY EVACUATION PROCEDURE**

The Vice-Chairman in the Chair drew attention to the evacuation procedure.

### **820 DECLARATIONS OF INTEREST**

Councillor David Simmons declared a Disclosable Non-Pecuniary Interest in respect of the Heritage Lottery Fund for Faversham Recreation Ground Improvement Project, as he was a Trustee of Faversham Municipal Charities.

## **PART B MINUTES FOR INFORMATION**

### **821 HERITAGE LOTTERY FUND FOR FAVERSHAM RECREATION GROUND IMPROVEMENT PROJECT**

#### **Cabinet Member for Environment and Rural Affairs**

Cabinet considered the report of the Leisure and Technical Services Manager and the above Cabinet Member, which reported the success in the first stage application to the Heritage Lottery Fund 'Parks for People' programme, and the awarded £117,800 to develop more detailed plans for the project. The report requested approval of the terms and conditions, and the drawdown of the funding to progress the project.

The Cabinet Member explained that the Extraordinary Meeting had been called because of the time limit to formally accept the terms and conditions of the grant. He explained that the deadline for submitting more detailed plans was July 2018, but it was intended to complete this phase before that date. The Cabinet Member also advised that whilst the terms and conditions were particularly stringent and needed to be followed by officers, use of a project board including a range of officers and the lead Member would ensure these were met.

A Member welcomed the project but raised concern with the consequent additional costs for the upkeep and maintenance of the Recreation Ground in the future. In response, the Cabinet Member referred to Paragraph 1.1 in the report which stated that the Recreation Ground lease required certain improvement works to be carried out in any case, and he advised that this was a way to finance these works. He also explained that the project would draw on the development of volunteer programmes to help undertake future maintenance and reduce the burden of possible increased maintenance costs and that the bid itself contained 5 years of maintenance funding.

The Cabinet Member for Regeneration congratulated the officers involved in the project, and considered that as the Recreation Ground was looking 'tired', this would be an excellent scheme. He stated that the Council's Conservation Officer would also need to be involved, as the Recreation Ground was within Faversham Conservation Area.

**Resolved:**

- (1) That the terms and conditions of the development funding review be agreed.**
- (2) That approval be given to the drawdown of £117,800 funding to support the final stage bid development.**

**822 GREAT EASTHALL COMMUNITY CENTRE - AWARD OF SUPERSTRUCTURE AND STRUCTURAL INSULATED PANELS (SIPS) CONTRACT**

**Cabinet Member for Finance and Performance**

Cabinet considered the report of the Interim Head of Economy and Community Services and the above Cabinet Member, which set out an update on progress of the Great Easthall Community Centre project, and requested authority to award the Superstructure and SIPS contract to the preferred supplier.

The Cabinet Member drew particular attention to Paragraphs 2.8 and 2.9 in the report, and advised that legal advice had been sought on the procurement process, as there had not been any compliant tenders.

**Resolved:**

- (1) That the appointment of Glosford Timber Solutions Ltd as Superstructure and SIPS Contractor for the Great Easthall Community Centre for £90,565 be approved.**

Chairman

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All Minutes are draft until agreed at the next meeting of the Committee/Panel